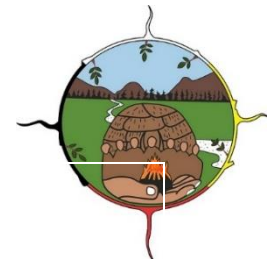


NOGDAWINDAMIN FAMILY AND COMMUNITY SERVICES EMPLOYMENT OPPORTUNITY



NOGDAWINDAMIN Family and Community Services, a designated Aboriginal Child Welfare Agency under the Child and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury is seeking to hire a full-time one (1) year contract:

STAFF TRAINER – LOCATION TO BE DETERMINED **Salary Range: \$62,630 - \$76,932**

Overview of Responsibilities

Reporting to the Director of Human Resources, the Staff Trainer is responsible for developing training work plans and lesson plans, developing training curriculum and coordinating and delivering training sessions to address all Agency and child welfare capacity development training requirements.

QUALIFICATIONS

Education and Experience Requirements

- Bachelor of Education degree
- Master of Education is preferred and would be an asset
- Three (3) years' experience in a social service agency, preferably in prevention or child welfare protection
- Experience facilitating training or information sessions with a demonstrated comfort level presenting to a diverse adult audience
- Experience developing training curriculums and lesson plans
- Experience working with Aboriginal people, organizations and communities

Knowledge Requirements

- Knowledge of Nogdawindamin programs and services
- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Knowledge of best practices in adult education principles and learning methods

Special Skills & Abilities

- Demonstrated facilitation and presentation skills
- Excellent computer skills with MS Office software
- Strong interpersonal skills
- Excellent customer service skills
- Excellent oral and written communication skills
- Excellent organizational and planning skills
- Excellent time management skills
- Ability to develop and deliver curriculums and lesson plans
- Ability to adapt to changing environments
- Ability to work within a team environment
- Ability to take initiative and work independently
- Ability to meet deadlines and administer multiple priorities in a fast-paced environment
- Ability to work flexible hours
- Ability to work with confidential and sensitive information
- Ability to understand and speak Anishnaabemowin is a definite asset

Other Requirements

- Must provide a clear Police Records Check with Vulnerable Sector Check
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel
- Must have \$1M automobile insurance coverage

Nogdawindamin Family and Community Services has been in operation for over 25 years. We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. **JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS, COMPETITIVE SALARIES, BENEFITS, PENSION AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE.**

Please submit a job related resume and cover letter along with three work related references by:

Tuesday, April 24, 2018 – 4:00pm

Hiring Committee

Nogdawindamin Family and Community Services
210B Gran Street, Batchewana First Nation, ON P6A 0C4
FAX (705) 946-3717 hr@nog.ca

Preference will be given to applicants of native ancestry.

Incomplete or late applications will not be accepted

We thank all applicants for their interest; however only those selected for an interview will be contacted.

A full job description is located on our website at www.nog.ca